

EXPENSE REIMBURSEMENT FORM

North San Antonio Retired Teachers Association(NSARTA)

Attn: Carolyn Pfeiffer 8310 Magdalena Run Helotes, TX. 78023 NSARTA Treasurer

Today's Date				
Name/Payee				
<input type="checkbox"/> Check if new address				
Street Address				
		City	State	Zip Code
Reason for Expense				
Check one: <input type="checkbox"/> Receipts attached <input type="checkbox"/> Receipts already mailed <input type="checkbox"/> Receipts will be mailed to treasurer				
Date Incurred	Item	\$ Amount		
		<i>Total Amount</i>		
Date Approved:			Amount Approved:	